Unit 104: Employability in construction and the built environment sector

# Multiple choice questions (tutor)

1. Which of the following would **not** create a good working relationship with clients?
2. Ensure your work is clean and tidy
3. Communicate effectively with them
4. Provide a clear estimate for work
5. Delay resource deliveries
6. What can be done to create a good working relationship with other workers on site?
7. Offer advice and support
8. Borrow their tools and equipment
9. Discuss salary and bonus schemes
10. Display lack of organisation
11. Which of the following lists of behaviours would be most likely to help you progress in your career in the construction industry?
12. Punctual, flexible, hard working
13. Relaxed, inadequate, motivated
14. Disorganised, determined, kind
15. Chatty, independent, uncooperative
16. What should be recorded when taking an important message?
17. Date, time, caller, who message is for
18. Date, time, weather conditions
19. Date, time, cost of project
20. Date, time, tone of voice
21. Which of the following is a potential consequence of loss of business?
22. Increased income
23. Staff redundancy
24. Increased labour
25. Additional contracts
26. A payment paid on top of an employee’s wages to signify that they have done more than their agreed work that week is called?
27. Overtime
28. Tax
29. Pension
30. National Insurance
31. Which of the following is needed on a CV?
32. Applicant’s age
33. Current address
34. Expected salary
35. Allergy details
36. Which of the following is **not** a good example of teamworking?
37. Helping a colleague
38. Providing tools for a colleague
39. Turning up late for a job
40. Creating a good environment
41. Which of the following would be a sign of a poor work attitude?
42. Client consideration
43. Inconsistent timekeeping
44. High performance
45. Positive contribution
46. If you had an issue with your working environment who would you contact?
47. Supervisor
48. Architect
49. Surveyor
50. Planner